

8. Succession of Command

_____ (*facility name*) has developed the following list of specific key personnel based on job title to clearly identify the order of succession of command. The Succession of Command structure considers the facility's ability to manage and direct an emergency situation during normal hours of operation as well as during hours when key administrative staff may not be at the facility (evening and overnight shifts.)

Succession of Command	
1.	Name: _____ Job Title: _____ Contact Information: _____ _____
2.	Name: _____ Job Title: _____ Contact Information: _____ _____
3.	Name: _____ Job Title: _____ Contact Information: _____ _____
4.	Name: _____ Job Title: _____ Contact Information: _____ _____

9. Incident Command Post

The Incident Command Post is an area designated where the Incident Commander, management team, as well as other staff members convene to review the situation and strategize the course of action.

_____ (*facility name*) has determined _____ (*insert specific location*) as the Incident Command Post during an emergency or disaster situation.

If the disaster occurs in the _____, the alternate Incident Command Post is the _____. In the event that both Incident Command Post locations are involved in the emergency, the Incident Command Post will be determined by the Emergency Management/Fire/EMS personnel and/or evacuation site.